

**Kick-off Meeting BILAT-RUS-Advanced**

*National Research University "Higher School of Economics"*

*Moscow, Myasnitskaya str., 20*

**22-23 November 2012**

*Draft Programme*

**Thursday, 22 November**

<b>09:00</b>	<b>Registration &amp; Coffee</b>
<b>09:30</b>	<b>Opening Session (HSE / DLR)</b> Welcome / Introduction / Tour de table
<b>10:00</b>	<b>Building on the results of BILAT-RUS</b> Achievements and perspectives
<b>11:00</b>	<b>Coffee Break</b>
<b>11:30</b>	<b>MON and EC Commission</b> Expectations towards BILAT-RUS-Advanced
<b>12:30</b>	<b>Lunch</b>
<b>14:00</b>	<b>WP 1 – Research and innovation dialogue (inno TSD)</b> Objectives, tasks, activities during the first year
<b>15:00</b>	<b>WP 2 – Promoting and supporting cooperation opportunities (HSE)</b> Objectives, tasks, activities during the first year
<b>16:00</b>	<b>Coffee Break</b>
<b>16:30</b>	<b>Project implementation (part one): working together (DLR)</b> Communication and cooperation inside the project consortium
<b>16:45</b>	<b>Project implementation (part two): WP 5 – Project management (DLR)</b> Project Management, Financial Management, FP7 Rules
<b>18:15</b>	<b>End of Day 1 and Dinner</b>

Friday, 23 November

**09:00 Registration & Coffee**

**09:30 WP 3 – Fostering innovation (RTTN)**

Objectives, tasks, activities during the first year

**10:30 WP 4 – Outreach and coordination with related projects (DLR)**

Objectives, tasks, activities during the first year

**11:00 Coffee Break**

**11:30 Introduction for the members of Advisory Board and External Review Panel**

Resume of the workshop so far and outline of responsibilities of AB and ERP

**12:00 External Review Panel**

Quality assurance and quality monitoring / Approval of Terms of reference

**12:15 Advisory Board**

Involving stakeholders: Project monitoring and feed-back / Approval of Terms of reference

**12:30 Conclusions**

**12:45 End of Day 2 and Lunch**

**14:00** *Constituting meeting of the Advisory Board and the External Review Panel*

*until 15:00 (without consortium partners)*